

Village of Martin
Regular Meeting
October 8, 2018

The Martin Village Council met for its regular meeting on October 8, 2018 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:xx p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Hunt, Wykstra, Flower.
Absent: Deputy Clerk Brinkhuis

Approval of Minutes: Review of the minutes. Corrections made to September minutes removing Hunt and Wykstra from the Roll Call as present, changed to absent. Motion made by Member Flower and supported by Member Kelsey to approve the minutes of the regular meeting of September 13, 2018 with corrections. Motion carried.

Recognition of Visitors: Visitors present were: Don Black, County Commissioner, Bill Mohr, resident, Phil Doorlag, Wightman, and Rick Cain. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Bill Mohr had no business but is a candidate for Village Trustee. Rick Cain had no business but is a candidate for County Commissioner. Phil discussed the lift station construction project issues and progress. We are still on schedule to be done by October 31. The contractor, Harris, has asked for a one month extension. Phil will get his letter revised and back to the Council for approval.

Approval of Agenda: Member Doezema presented the agenda. President Brinkhuis asked to add a New Business item regarding the November meeting date. Motion made by Member Flower and supported by Member Hunt to approve the agenda with additions. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter
2. Thank you note from Martin Public Schools
3. ISO Rating
4. Representative Whiteford newsletter

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid. Motion made by Member Wykstra and supported by Member Rambadt to approve the report for September 2018 as submitted. Motion carried.

2. **Budget Review:** Clerk Doezema distributed the mid-year budget figures, pointing out the amount budgeted for each line item compared to what has been spent or received to date. She pointed out areas where we will probably need to amend our figures, primarily in insurance costs. Also, she asked Council members to remember to consider these numbers when they look at purchasing items or presenting new projects to the Council.
3. **Payment of Bills:** The bills were reviewed by Clerk Doezema. Motion made by Member Wykstra and supported by Member Kelsey to pay the bills and any forthcoming utility bills. Motion carried.

Department Updates/Reports:

1. **Public Safety:** Member Wykstra discussed the need to get the fence around the ditch before winter comes. He has been unable to get additional quotes, due to lack of response from companies. Our current quote is from Richland Fence for \$12579.36. Motion by Member Wykstra, supported by Member Hunt, to accept the bid from Richland Fence and schedule the fence project. Member Wykstra also asked for help from the Council in handing our flyers to explain the fire department millage request that is on the November ballot. Some council members agreed to help with the project.
2. **Public Works:** Member Hunt discussed the quote to do the plumbing for the proposed DPW bathroom, at just under \$8000. Additional quotes will be needed for the wall construction and to work on the manhole. Because it was not budgeted for this year, this project is tabled until after March 2018.
3. **Streets:** Member Hunt discussed project on the leaf box and bracket at Tuinstra Welding, which should be done in the next few weeks. President Brinkhuis asked Member Hunt to call PK Striping regarding the work they did and that some of it is coming up. Member Hunt will call. Member Hunt also discussed the salt shortage and that he has it on backorder. We have enough salt currently on hand to take care of most of the winter. Discussion on the Marshall Plastic drain and what all feeds into it. Currently the drain is working well.
4. **Sewer/Water:** Member Flower reported that due to the many projects going on in the Village, he would like to postpone the Water Tower inspection and work until next fiscal year. No objection to this was noted. Member Doezema discussed the recent meeting with Wightman regarding the Capital Improvement Plan and proposed rate structures. One main item that Wightman suggests doing is to upgrade the north and west lift stations in the next year, at a projected cost of approximately \$772,000. They suggested applying for a USDA loan and/or grant. Discussion by the Council that it does indeed need to be done and to tell Wightman to factor it into their financial projections. Member Doezema will ask Wightman for the cost of them submitting the application as well as what the scope of the project will be. Member Flower will contact Perspective and discuss the additional annual maintenance and other projects they proposed.

5. **Finance:** No report. Budget Amendments: Member Doezema recommended we amend the budget for line item 101-301-805, Public Safety, from the original \$11,000 to \$14,000 in order to do the fence project. Motion by Member Kelsey, supported by Member Wykstra, to amend the budget as recommended. Motion carried.
6. **Ordinance and Policy:** No report.
7. **Civic Affairs:** No report.
8. **Five Year Planning:** No report.
9. **County Commissioner:** County Commissioner Don Black distributed the synopsis of his September 13 & 27 meetings.

Old Business:

New Business:

1. **Council Compensation:** Council Compensation can only be changed at the beginning of a term of office. Discussion of whether there should be any changes to the Council per month compensation. There were no suggestions of change. Member Doezema discussed compensation for the Clerk and Treasurer, which can happen every 2 years, to be 6%, which would equal the 3% each year the DPW gets. Motion by Member Wykstra, supported by Member Hunt, to give the Clerk and Treasurer each a 6% raise, starting December 1, 2018, provided they are reelected. Motion carried.
2. **November Meeting:** Council discussed changing the date of the November meeting, due to some scheduling conflicts. Decision reached to have the November meeting on Thursday, November 15 at the usual time.

Recent Community Deaths: The following names were submitted: Ron Merrill, Phyliss Bower

Adjournment: Motion made by Member Wykstra and supported by Member Hunt to adjourn the meeting at 8:15 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk